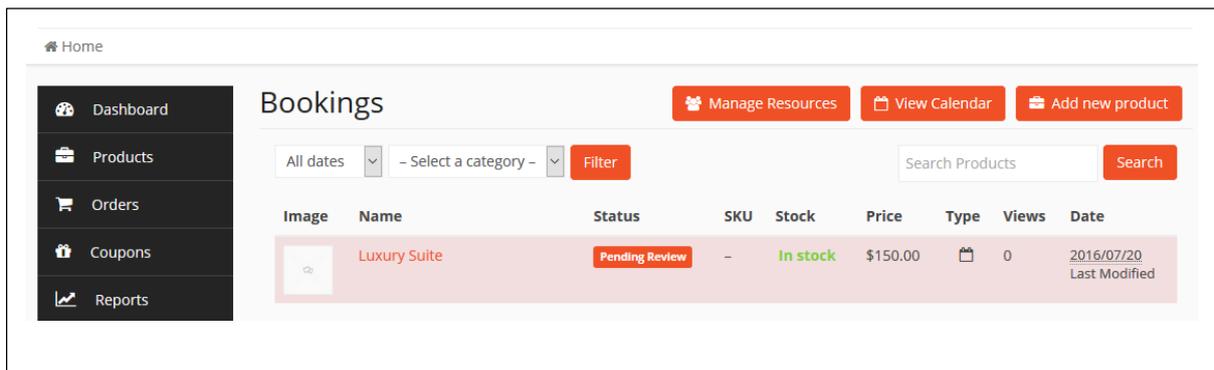


Vendor Booking – Hotel Rooms / Homestays / B & B

Login at <https://www.imanika.com> → Vendor dashboard → Bookings to see available options.



Creating a new Booking product

Click on **Add new product**, a form similar to the new product form will appear with a different looking section below the basics. We will break each section down for your easy understanding. This might get a little complicated so pay attention. Booking is a very much customizable product with a high level of relations.

The screenshot shows the 'Add new product' form. It includes fields for 'Title' (Luxury Suite), 'Category' (Rentable Rooms), and 'Tags' (luxury). There is a large dashed box for 'Upload a product cover image' with a '+ Add more images' button. The 'Booking duration' is set to 'Fixed blocks of 3 Day(s)', and the 'Calendar display mode' is set to 'Display calendar on click'.

Availability

Set Availability options

Max bookings per block

2

Minimum block bookable (into the future) **Maximum block bookable (into the future)**

2 Week(s) 2 Week(s)

Require a buffer period of (minutes between bookings)

3

All dates are...

available by default

Set Availability Range :

Range type	Range	Bookable	Priority
Date rang	2016-07-2 to 2016-09	Yes	1

Rules with lower numbers will execute first. Rules further down this table with the same priority will also execute first.

Add Range

This is where the things start to get a little complicated. This section deals with the availability in four different ways – frequency, capacity, range and time.

What is a **Block**?

Understanding this makes the following things a lot more easier. A block is the minimum unit of your product which you are making available for booking. As most booking products are unlike regular products, which are not time dependent. But booking products are time dependent, subject to maintenance and usually do not have any shipping.

What is **max bookings per block**?

This field allows you to book the product multiple times within the available time frame. Say, I have 2 of the Luxury suites and I want to rent them both. So, with this single bookable product I can manage both.

What is **minimum booking window**?

It is the minimum duration of time during which a customer will have to book your next available product. Say, your next available product is on 17th of this month, but you want at least 2 days before that day to allow for booking.

What is **maximum booking window**?

The maximum range of available booking for the product from the next available date. So, if your next available booking for your product is on 17th this month and the maximum booking window is 7 days, then on the product page a customer will be shown booking availability up to 24th.

Here is an example on a calendar how these dates will work.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	Aug 1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17 Luxury Suite	18	19	20
21	22	23	24	25	26	27
28	29	30	31	Sep 1	2	3

What is “**Require a buffer period of?**”

This is when you need some time to refresh your asset / product after completion of each order / service.

If you have multiple booking blocks allocated in a single day, probably you will need some time in between to do some maintenance. This is what buffer time is. Say, if you want to clean up your Luxury Suite and change the towels before you hand it over to the next customer, you may set a buffer time of 30 minutes. Leave it on 0 for no delay.

The unit for buffer period changes automatically with your block unit duration.

What if I set **All dates are** – to “not available by default”?

Your customized settings for availability ranges will become active.

Set availability range

Each field is tagged with a (?) hint text which explains each field.

Fix the range for your booking availability according to days, months hours or minutes and many other ways. You can add and reorganize priority by dragging too.

The screenshot shows a configuration interface for costs. On the left, there is a sidebar with the title 'Costs' and a sub-section 'Set Costs options'. The main area contains three input fields: 'Base cost' with a value of 100, 'Block cost' with a value of 50, and 'Display cost' which is currently empty. Below these fields is a table for defining cost ranges. The table has four columns: 'Range type', 'Range', 'Base cost', and 'Block cost'. A single row is visible in the table with the following values: 'Block cost' in the 'Range type' column, '2' and '3' in the 'Range' column, '20' in the 'Base cost' column, and '30' in the 'Block cost' column. Below the table, there is a note: 'All matching rules will be applied to the booking.' and an orange 'Add Range' button.

This section is pretty much straight forward. There is always a base cost of the product, block costs are based on order volume and display cost is something which you can display initially as the lowest limit perhaps. If you leave it empty, the cost will become adaptive as the customer modifies his order. So, you can also use the display cost as a minimum cost per order in that sense.

Extra Options
Set more options

Has persons
 Has resources

Persons
Set Person Options

Min persons ?
3

Max persons ?
5

Multiply all costs by person count ?
 Count persons as bookings ?
 Enable person types ?

Person types

Remove

#52 — Adult

Person Type Name: Adult	Base Cost: 100	Block Cost: 20
Description: First come first serve	Min: 3	Max: 5

Add Person Type

What is **Has Persons**?

Check this option if your product can be booked according to several person groups. As you can see, you can also set seat limit and cost depending on person group.

Extra Options
Set more options

Has persons

Has resources

Persons
Set Person Options

Min persons ?

3

Max persons ?

5

Multiply all costs by person count ?

Count persons as bookings ?

Enable person types ?

Person types

Remove

#52 — Adult

Person Type Name:	Base Cost:	Block Cost:
Adult	100	20
Description:	Min:	Max:
First come first serve	3	5

Add Person Type

What is “**Has Resources?**”

If you want to add additional resources with your product. For example, on my luxury suite, I have added a resource if they want to use a home theatre system for viewing movies to be set up.

These resources can be set to automatically assigned or customer selected. As you see, you can charge for your resources as both initiation costs and for the length they use it.

1. Enter the resource cost.
2. Select the resource from the drop down menu.

Resources can also have their ranges depending on various attributes. You can set them from a different menu.

Additional Resources
Set Available Resources

Label ⓘ
Attached home theatre system for families

Resources are... ⓘ
Customer selected

Resources

✔ Resources are used if you have multiple bookable items, e.g. room types, instructors or ticket types. Availability for resources is global across all bookable products.

Remove

#51 — blabla

Base Cost: 50 Block Cost: 30

#51 - blabla **Add/link Resource**

Creating a resource

Go to Vendor Dashboard → Bookings → Click on **Manage Resources**

Now, click on **Add New Resource** to create a new resource. Click on Edit / Remove for changing a resource properties.

Manage Resources **Add new Resource**

Name	Parent	
Second resource	N/A	Edit Remove
First resource	Luxury Suite	Edit Remove

Usage – Frontend – Customer

After selecting a product or service that can be booked from your store, customer has to perform the following actions.

Choosing from the options

Your customer will get the options you have set at the time of creating the product or service. They have to choose between minimum and maximum amount of person and also the types of resources that you have created.

[Home](#) > [Rentable Rooms](#) > [Luxury Suit](#)



Luxury Suit

From: \$330.00

Adult:
 First come first serve

Children:
 kids

Type:
Duplex (+\$20.00, ++\$100.00 per day) ▼
Duplex (+\$20.00, ++\$100.00 per day)
Single (+\$80.00 per day)
Double (+\$90.00 per day)

/ /
Month Day Year

[Check Availability](#)

Category: **Rentable Rooms**
Tag: **luxury**

After selecting number of person and type of resource (if required), they have to select the available date of booking. They have to click on Choose button to view the calendar and select the suitable date.

Ordering

If the date is available, the Check Availability button will become active. Then they have to click on the button and it will redirect them to order page.

Date : Choose...

SEPTEMBER 2016						
M	T	W	T	F	S	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

09 / 05 / 2016
Month Day Year

Booking cost: **\$455.00**

Check Availability

Now, the customer should provide necessary information for ordering the product or service. After filling the order form, they have to click on the Request Confirmation button and this will create a new order.

Your order

Product	Total
Luxury Suit × 1 Seller: doka n protest-seller1 Booking Date: September 5, 2016 Adult: 1 Booking Type: Duplex	\$455.00
Subtotal	\$455.00
Shipping	Regular Shipping
Total	\$455.00

Check booking availability

Request Confirmation

Cancelling

Customer can cancel the order by navigating to **My Accounts** → **Orders** and click on the cancel button.

My Account

Live Search All

Hello **customer2** (not customer2? [Sign out](#))

From your account dashboard you can view your **recent orders**, manage your **shipping and billing addresses** and **edit your password and account details**.

My bookings

ID	Booked	Order	Start Date	End Date	Status	
107	Luxury Suit	108	September 5, 2016	September 7, 2016	Pending Confirmation	Cancel
97	Luxury Suit	98	September 5, 2016	September 7, 2016	Cancelled	
96	Luxury Suit	98	September 5, 2016	September 7, 2016	Cancelled	
89	Luxury Suit	90	September 5, 2016	September 7, 2016	Cancelled	
88	Luxury Suit	90	September 5, 2016	September 7, 2016	Cancelled	